

COMPLETE THIS FORM TO INITIATE SUPPLIER SCOUTING

MEPNN Supplier Scouting Opportunity Synopsis

☐ *The submitting organization (ex. MEP Center, requesting company, federal/state agency) agrees to notify NIST MEP of the status of actions taken as a result of this scouting instance within 30 days after receiving a results report. Notification should be via email to scouting@nist.gov, indicating the following:

- Contact with matches identified in report complete and supply contract awarded, process complete
- Contact with matches identified in report complete and no supply contract awarded, process complete
- Contact with matches identified in report complete and supply negotiations underway, process in progress
- Contact with matches identified in report underway; supply negotiations not yet begun; process in progress
- Contact with matches identified in report not yet begun, process in progress
- Contact with matches identified in report will not occur within the next 6-months, process complete

Item to be Scouted

_____ days

Opportunities will be posted for 30 days unless specified

Please describe the item application/ the end use of item.* Provide the item number if applicable: (N95 Mask vs Protective Mask).

Supplier Scouting Number (NIST MEP use)

Scouting customer/product [NAICS Code](#), if known

TECHNICAL INFORMATION:	1. Supplier Information	a. Type of supplier being sought*
		<input type="checkbox"/> Manufacturer <input type="checkbox"/> Contract Manufacturer <input type="checkbox"/> Distributor <input type="checkbox"/> Other _____
	2. Summary of Technical Specifications and Performance Requirements:	b. Reason for scouting submission*
		<input type="checkbox"/> 2 nd Supplier <input type="checkbox"/> Price <input type="checkbox"/> Re-shore <input type="checkbox"/> Past supplier no longer available <input type="checkbox"/> New Product Startup <input type="checkbox"/> Other _____
		a. Describe the manufacturing processes (elaborate to provide as much detail as possible).*
		b. Provide dimensions / size / tolerances / performance specifications for the item.*
c. List required materials needed to make the product, including materials of product components.*		

BUSINESS INFORMATION:	2. Summary of Technical Specifications and Performance Requirements cont:	d. Are there applicable certification requirements? * <input type="checkbox"/> Yes <input type="checkbox"/> No Please explain
		e. Are there applicable regulations? * <input type="checkbox"/> Yes <input type="checkbox"/> No Please explain
		f. Are there any other standards, requirements, etc.? * <input type="checkbox"/> Yes <input type="checkbox"/> No Please explain
		g. Additional Comments: Is there other information that would impact the item's performance or usefulness? Please explain.
	3. Volume and Pricing	3a. Estimated potential business volume (i.e., # Units Per Day, Month, Year) *:
b. Estimated target price / unit cost information (if unavailable explain) *:		
4. Delivery Requirements:		a. When is it needed by? (Immediate, 30 Days, 6 months, etc.) *
		b. Describe packaging requirements (i.e., individually/group packaging) *
5. Additional Comments:	c. Where will this item be shipped? *	
	Is there other information you would like to include?	

Photos or diagrams of the item (helpful but not required).